

## CENTRAL WAREHOUSING CORPORATION

(A Govt. of India Undertaking)

Regional Office : No.4, North Avenue, Srinagar Colony, Saidapet, Chennai – 600015.

Phone 22201216 /0350. Fax : 2220068. Email : [rmmdrs.cwhc@nic.in](mailto:rmmdrs.cwhc@nic.in) Visit us : [www.cewacor.nic.in](http://www.cewacor.nic.in)

No.CWC/RO-CNI/PUR/P&S/2018-19/

Dated: 11.09.2018

### **NOTICE INVITING QUOTATION**

Sealed quotations are invited from the reputed printers for printing and supplying of printed stationery items as per CWC specification.

1. The rates quoted should be exclusive of all taxes and the same should be quoted only in the enclosed ANNEXURE.
2. Conditional quotations will not be accepted.
3. The said item should be supplied at the following address on FOR destination basis:

CENTRAL WAREHOUSING CORPORATION  
( A Govt of India Undertaking)  
Regional Office, No.4, North Avenue,  
Srinagar Colony, Saidapet, Chennai-600 015.

4. The award of the offer shall remain open for acceptance without any modification in the rates or terms and conditions of the quotation for the period of sixty days from the date of opening of the quotation.
5. The Stores shall comply with and conform to the specifications given in the NIQ and if found any Non-conformity of the specification/delay in supply may result in rejection of supply/imposition of appropriate liquidated damages by the competent authority, and the rejected item/s should be reprinted and supplied by the party. If the party fails to supply, CWC will get the items reprinted at the risk and cost of the party.
6. Liquidated Damages @ 1% PM and part thereof, at the maximum of 10% will be imposed for the delayed supply.
7. **The quotationer should furnish the copy of PAN registration, GST registration, RTGS details and MSME registration if available.** The participating MSEs in a tender, quoting price within the band of L1+15% may also be allowed to supply a portion of the requirement by bringing down their price to the L1 price, in a situation where L1 price is from someone other than an MSE. Such MSEs may be allowed to supply up to 20% of the total tendered value. In case of more than one such eligible MSE, the supply shall be shared proportionately.

8. The quotation complete in all respects should be submitted in a sealed Cover addressed to the Regional Manager, Central Warehousing Corporation, Regional Office, No.4, North Avenue, Srinagar Colony, Saidapet, Chennai-600 015 superscribing **"QUOTATION FOR PRINTED STATIONERY ITEMS"** which will be received upto 15.00 Hours on **26.09.2018** and it will be opened at 15.30 hours on the same day.
9. The quotationer may be present or authorize a representative to be present at the time of opening the quotation at their own cost.
10. Central Warehousing Corporation does not bind itself to purchase any/all the quantity and to accept lowest quotation and reserves itself, the right to increase or decrease the quantity and to accept or reject any or all quotations, without assigning any reasons thereof. The quantity/ numbers shown in the Annexure is only approximate. It can be increased or reduced at the sole discretion of the CWC and/or supply can be split among more than one quotationer. The Corporation is not bound to accept tender in respect of all items of stores and reserves the right to accept the tender in respect of one or more items of stores.
11. The NIQ can be downloaded from the following website:
  - A. [www.cewacor.nic.in](http://www.cewacor.nic.in)
  - B. [www.tenderhome.com](http://www.tenderhome.com)

REGIONAL MANAGER

From

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To

The Regional Manager  
 Central Warehousing Corporation  
 No.4, North Avenue, Srinagar Colony,  
 Saidapet, Chennai-600 015.

Sir,

I/We quote our rates for printing and supplying of printed stationery items as per CWC specification on FOR basis

SL. NO.	PARTICULARS	No.of units to be printed	Rate per Unit Rs.	Tax	Net Rate per unit (4+5) Rs.	Total Amount (3x6) Rs.
1	2	3	4	5	6	7
1.	<b>Declaration Forms- CFS</b> 28X21 cms in size- single side printing in 60 GSM white paper – 200 sheets per pad-colour wrapper as cover of the pad – bottom with 1½ pound hard board – gum padding at top – to be supplied in the shape of tear off pad.  <b>PATTERN-PORTRAIT.</b>	200				
2.	<b>1 Qr. Register</b>  33X21 cms page size-horizontal ruling in 60 gsm white paper-serially numbered-96 pages – name of the Corporation in TAMIL,HINDI & ENGLISH with CWC & ISO LOGO on the cover and also in all the pages with 2 pound hard board binding at top and bottom.  <b>PATTERN-PORTRAIT</b>	50				

3.	<p><b>STACK CARD (FUMIGABLE)</b></p> <p>29X23 cms size-180 gsm white century board-both side printing-horizontal and vertical ruling with two metal eyelets fixed on top.</p> <p><b>PATTERN-LANDSCAPE</b></p>	5000				
4.	<p><b>EMPTY CONTAINER IN/OUT REGISTER</b></p> <p>33X21 cms size – 150 folios (300 pages) both side printing in 60gsm white cream wove paper serially numbered – vertical and horizontal ruling-top and bottom 2 pound hard board binding with calico and four corners pasted with calico.</p>	25				
5.	<p><b>GATE PASS BOOK (Air Cargo)</b></p> <p>21 x 22 cms size 50sets in each book- 1 copy in white, II copy in pink, III copy in green and IV copy in yellow – all copies perforated- one side printing I copy in 54 gsm cream wove paper and other copies in 44 gsm colour wove-thick wrapper as cover of the book and bottom with 1 ½ pound hard bord-Book No. to start from 01 and Sl.No. of Gate Pass to start from. 0001</p>	25				
6.	<p><b>BANK LIEN BOOK- F/CD/15</b></p> <p>21X28 cms page size- 150 folios - serially numbered - Vertical and horizontal ruling in 60 gsm white cream wove paper – top and bottom with 2 pound hard board with calico binding and four corners pasted with calico.</p> <p><b>PATTERN PORTRAIT</b></p>	25				

## **CERTIFICATE**

1. I/We thoroughly examined and understood the terms and conditions given in the NIQ.CWC/RO-CNI/ PUR/P&S/2018-19/ dated. **11.09.2018.**
2. I/We certify that the rates quoted are reasonable and not higher than the for the items printed of the same nature, to the other agencies.
3. **Enclosures:**
  - a. Copy of PAN card
  - b. Copy of GST registration
  - c. Copy of registration for MSME
  - d. Vendor GST details

Date:

Name & Signature of the  
quotationer &  
Address

**VENDOR GST DETAILS**

Vendor Name	
PAN No.	
MSME/NSIC Regn Details	
Specify if belong to SC/ST	
Nature of Business carried out	

State	GST Registration No.	Registered Address	Address of additional place of Business

Signature:

Date:

**Note:** Please furnish GST Registration number if the business is also run in other states or Union Territory.